

**Ron Sanborn • Principal**

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Jaworek Elementary School

444 Hosmer Street, Marlborough, MA 01752

August 26, 2020

Dear Families,

To our returning families, WELCOME BACK!!! To our new families, WELCOME to Jaworek School!!! The following information is important so please be sure to read carefully.

**1. The following students will report to school for face-to-face instruction every day beginning Monday, September 21st.**

- All Kindergarten students- sessions will be half-day sessions. Those assignments will be made following Kindergarten screening and based on transportation needs.
- All students in first and second grade
- All English Learner (EL) students in levels 1 or 2
- Students with special needs that are a part of our Pathways Program

**2. Under the district's hybrid model, students in grades 3-5 will participate in a week of in-person instruction followed by a week of at-home (remote) instruction or vice-versa.**

- Students with last names beginning with the letters **A-J** will attend in-person during "A" weeks. Students with last names beginning with the letters **K-Z** will attend in-person during "B" weeks. We will reach out to families of students with different last names and make modifications to have all siblings attend on the same cycle.
- See the A Week/B Week Calendar from September-December visual below. Please note a split in group assignments during the week of 12/14 to balance the number of face-to-face days for both groups.
- Teachers will confirm A/B placements with families prior to the start of school.

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September 2020				
Mon	Tue	Wed	Thu	Fri
31	1	2	3	4
Prof Dev	Prof Dev	Prof Dev	Prof Dev	No school
7	8	9	10	11
No school	Prof Dev	Prof Dev	Prof Dev	Prof Dev
14	15	16	17	18
Prof Dev	Prof Dev	Prof Dev	Prof Dev	Prof Dev
21	22	23	24	25
A	A	A	A	A
28	29	30		
B	B	B		
8/170		8		

October 2020				
Mon	Tue	Wed	Thu	Fri
			1	2
			B	B
5	6	7	8	9
A	A	A	A	A
12	13	14	15	16
No school	B	B	B	B
19	20	21	22	23
A	A	A	A	A
26	27	28	29	30
B	B	B	B	B
29/170		21		

November 2020				
Mon	Tue	Wed	Thu	Fri
2	3	4	5	6
A	Prof Dev	A	A	A
9	10	11	12	13
B	B	No school	B	B
16	17	18	19	20
A	A	A	A	A
23	24	25	26	27
B	B	No school	No school	No school
30				
A				

December 2020				
Mon	Tue	Wed	Thu	Fri
	1	2	3	4
	A	A	A	A
7	8	9	10	11
B	B	B	B	B
14	15	16	17	18
A	A	B	B	B
21	22	23	24	25
B	B	B	No school	No school
28	29	30	31	
No school	No school	No school	No school	

3. Please find the school calendar here: [Calendar SY20-21](#) This calendar reflects our new start date of September 21, 2020 for all students (K-5). This will allow professional days for staff to prepare for students and reach out to families.

4. Our school day has been modified to accommodate transportation needs attributed to physical distancing. Students may enter the building beginning at 8:35 at go their classrooms, or get breakfast and our instructional hours are from 8:50am – 2:25pm. Students arriving after 8:50 will be considered tardy.

5. Class assignment letters and teacher outreach will occur between September 8-18.

- Students will receive teacher assignment letters via mail.
- Teachers will reach out to each student and family individually for a 1:1 virtual meeting.
- We will not be hosting an Open Door Day this year

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- We will not be hosting Curriculum Night in-person. We will keep you updated with plans for a virtual experience to learn more about our curriculum.

## **6. When students attend in-person, we will be following all COVID-19 Safety Protocols.**

- All desks will be placed at least six feet apart, and students will maintain physical distance when moving in and out of the building, around the classrooms and hallways, in the cafeteria, and when working and playing outside.
- All students (K-5) and staff must wear facemasks at all times. Masks must fit students' faces, and must be at least 2 layers thick. Neck gators and bandanas will not be allowed as they do not provide sufficient protection. We will provide mask breaks throughout the day.
- Bathrooms will be open for students and staff. Capacity and social distancing guidelines will be in place to support student and staff safety.

## **7. The Marlborough Public Schools will provide 1:1 technology for all students (K-5) to support virtual learning needs.**

- If you have a district-issued iPad from last school year, please return it to your former school ASAP. These devices need updating for the upcoming year.
- If you have a district-issued Chromebook from last school year, please keep it. We know which students have them. This will be your Chromebook for the upcoming year.
- All students in grades K and 1 will be issued an iPad. This will be for their individual use at school. If we need to switch to a remote-learning environment, those iPads will go home with students.
- Students in grade 2 will be issued a Chromebook. This will be for their use in school. If we switch to remote-learning, those Chromebooks will go home with students.
- Students in grades 3-5 that do not already have a district-issued Chromebook will receive one. This device will be used at home during their remote weeks and should be brought back to school for use during in-person instruction. Chargers can remain at home.
- All students that opted for a "full remote" model of instruction will be issued a district device (iPads for K-1 and Chromebooks for 2-5).

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- Device distribution for full-remote students, and “B” group students in grades 3-5 will occur between September 8-18. We will send details on specific pick-up times and procedures.

**8. Kindergarten Screening will happen (in person) during the week of September 8-11.** Families have received phone calls from our office with updated screening times. If you haven't, please call us. Detailed information for screening day will be going out to all of our K families. Please return any missing registration paperwork to our school office as soon as possible.

Our staff cannot wait to welcome students as we embark on a new school year under these very unique circumstances. I will continue to keep you updated with information as we march toward opening day on September 21st. You can access our school website [here](#). You can also add Charles J. Jaworek Elementary School to your MPS app if you have it. Enjoy the last weeks of this extended summer with your child(ren). Please remind them to stay active, wash their hands often, and work on their mask-wearing stamina.

Sincerely,

Ron Sanborn  
Building Principal