



Marlborough Public Schools

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MPS SOLE SOURCE PROCUREMENT JUSTIFICATION

MGL Chapter 30B: Purchases over \$10,000 but less than \$50,000 require three quotes. You may make a sole-source procurement of any supply or service that is estimated to cost not more than \$50,000 when a reasonable investigation shows that there is only one practicable source for the required supply or service. Your determination that only one practicable source exists must be in writing. Purchases exceeding \$50,000 may only be deemed sole source if it involves software maintenance, library books, educational materials, and utilities.

If you are conducting a sole source purchase, please enter the details of your sole-source reasoning below and attach this document to the purchase requisition. Please enter as much detail as possible to explain why you believe, after a reasonable investigation, that there is only one practicable source for the required supply or service.

Written Explanation:

www.mps-edu.org

It is the policy of the Marlborough Public Schools not to discriminate on the basis of race, gender, religion, national origin, color, homelessness, sexual orientation, gender identity, age or disability in its education programs, services, activities or employment practices.