



POWERS and DUTIES POLICY
(SCHOOL COMMITTEE GOVERNANCE and BY LAWS)

POWERS and DUTIES

The Marlborough School Committee shall exercise the following powers and duties:

1. To have exclusive policy control of the public schools in Marlborough subject to the laws of the Commonwealth of Massachusetts.
2. To elect a Superintendent of Schools and to enter into a contract with the Superintendent on such terms and for such a period of time as it may desire, as prescribed in statute.
3. To act on items concerning policy, act upon the Superintendent's recommendations concerning appointment or dismissal of employees (as provided by statute), salary schedules or other personnel regulations and matters pertaining to the welfare of the schools.
4. To require reports from its Superintendent concerning conditions of efficiency and needs of the schools. It shall take steps to appraise the effectiveness with which the schools are achieving the educational purpose of the school system.
5. To adopt the annual budget.
6. To consider and approve payrolls scheduled for signature.
 - All payroll warrants shall be signed by three members of the School Committee other than the Mayor, prior to being sent to the City Treasurer's Office or
 - The School Committee may designate one member and an alternate member to sign payroll warrants on their behalf per MGL Ch. 41 Sec. 41, prior to being sent to the City Treasurer's Office.
7. To review the accounts payable warrant by the Finance Committee for signature.
 - All accounts payable warrants shall be signed by three members of the School Committee other than the mayor, prior to being sent to the City Treasurer's office.
 - The School Committee may designate one member and an alternate member to sign the accounts payable warrants on their behalf per MGL Ch. 41 Sec. 41, prior to being sent to the City Treasurer's Office. Once the budget has been entered into the City's computer, adjustments to and/or transfers between programs will be handled according to Policy 3.410.
8. To approve all communication with Federal and State agencies, professional organizations, news media and individuals, which state an official position of the School Committee, which has been approved by a majority vote of the entire School Committee.
9. To keep the citizenry intelligently informed of purposes values, conditions and needs of public education in Marlborough.



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10. To determine the number, classification, and remuneration of classes of employees.
11. To provide for a process for the appraisal of the performance of personnel as provided by state statute.
12. To initiate and approve the acquisition and disposition of school sites, to initiate and approve educational specifications and plans for school buildings, including renovations and new construction.
13. To consider any specific recommendations made by or requested of the Superintendent of Schools prior to taking action.
14. To take any other action as required by law or statute.
15. The Committee will cause its policies contained in this document to be kept in constant revision, and reviewed annually by the Committee.

Legal Reference:
cf. MGL Ch.41, Sec.41

Approved: 1/14/97
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