



## **SCHOOL COMMITTEE MEETINGS**

1. The School Committee will transact all business at official meetings of the Committee. These may be either regular or special meetings, defined as follows:
  - Regular Meeting: the usual official legal action meeting, held regularly
  - Special Meeting: an official legal action meeting called between scheduled regular meetings to consider specific topics.
2. Every meeting of the School Committee, regular or special, will be open to the public unless an executive session is held in accordance with state law.
3. Standing Sub-Committee and Ad-Hoc Committee meetings will be scheduled as needed.
4. In an emergency, a public body shall post notice as soon as reasonably possible prior to the meeting. Notice shall be printed in a legible, easily understandable format and shall contain the date, time and place of the meeting and listing of topics that the chair reasonable anticipates will be discussed at the meeting.
5. Between meetings, the Superintendent take action of an emergency nature if conditions warrant, but the Superintendent will report such actions at the next School Committee meeting.

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Legal Reference: cf. (BD)

MGL 30A:18-25

MGL 30 A: Section 20B

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Re-approved: 4/13/99  
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