



Marlborough Public Schools

School Committee
17 Washington Street, Marlborough, MA 01752
(508) 460-3509

Call to Order

June 25, 2019

1. Chairman Vigeant called the regular meeting of the Marlborough School Committee to order at 7:30 p.m. at the District Education Center, 17 Washington Street, Marlborough, MA. Members present included Mrs. Bodin–Hettinger, Mrs. Ryan, Mrs. Matthews, Mrs. Hennessy, Mr. McLaughlin and Mr. Geary. Also present were Superintendent Michael Bergeron, Assistant Superintendent of Teaching & Learning, Mary Murphy, Director of Finance & Operations, Douglas Dias and Administrative Support Donna Marshall.
2. **Pledge of Allegiance:** Chairman Vigeant led the Pledge of Allegiance.
3. **Presentation:** None
4. **Committee Discussion/Directives:** None
5. **Communications:** None
6. **Superintendents Report:**

Class of 2019 Future Plans:

Superintendent Bergeron provided a list compiled by the data team of colleges and universities that the 2019 Marlborough High School graduates will be attending.

List of grants and donations:

The Superintendent reported that the district has been tracking grants and donations, and has received \$50,750.54 in donations and \$34,736.27 of in-kind donations during the 2018-2019 school year.

School Improvement Plans

Superintendent Bergeron shared a copy of the School Improvement Plans, noting that principals could be brought in at the beginning of the year to answer and discuss implementation plans if there were questions he could not answer and further clarification was needed.

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School Committee Summer Workshop/Retreat

A Google form was sent to the committee regarding summer availability for School Committee Summer Workshop/Retreat. Several responses have been received to date.

Message to MPS Faculty & Staff

Superintendent Bergeron shared the message that he sent out to faculty and staff on Friday, June 14th thanking them for all that they have taught him during his first year as Superintendent and for all that they do for the students in the district.

A. Director of Finance & Operations Report

Director of Finance and Operations, Doug Dias, shared his report with the School Committee. Included in the report was an overview of the extensive list of projects taking place throughout the district over the summer. In addition to the list provided, Mr. Dias informed the committee of additional work at the high school regarding the curtain in the gym and the addition of 10 cameras. Mr. Dias also reported on the outstanding cafeteria balances as of the end of the school year and informed the committee that a staff member will be brought in over the summer to assist with collection of the outstanding balances, which were 33% higher than the previous school year. Additionally, it was reported that there will not be a recommendation to increase the cost of school lunches for the upcoming school year.

Mr. Dias also reported that the district was very efficient in spending down the budget in FY19 and is able to return some funds to the City of Marlborough to assist in offsetting rising healthcare costs.

7. Acceptance of Minutes:

A. Minutes of June 11, 2019 School Committee Meeting

Motion made by Mrs. Matthews, seconded by Chairman Vigeant, to approve as submitted, the School Committee minutes of June 11, 2019.

Motion passed 7-0-0.

8. Public Participation: None

9. Action Items/Reports:

A. MHS Handbook Updates

An annual review of the Marlborough High School Student Handbook/Planner has been sent to the School Committee with the changes outlined for review and approval. High School Principal Daniel Riley thanked all present for a wonderful first year as principal and provided an overview of the recommended changes. A motion was made by Vice-Chair Bodin-Hettinger, seconded by Chairman Vigeant to accept the changes to the 2019-2020 Student Handbook/Planner.

Motion passed 7-0-0.

B. MHS Graduation Ceremony Location

High School Principal Daniel Riley presented options for discussion relative to moving the site of the graduation ceremony. Principal Riley discussed cost and logistical details involved in moving the ceremony to the DCU Center in the future. He was asked about community and student feedback on the potential change and stated that it was a 50/50 split.

No vote was taken at this time and the decision was made to continue the discussion going forward. Chairman Vigeant had requested a budget for both proposals.

C. Memorandum of Understanding between the Marlborough School Committee and Marlborough Custodians / Houseworkers

The Custodians/Houseworkers membership has voted to ratify the 2018-2021 contract. A motion to accept was made by Mrs. Matthews, seconded by Chairman Vigeant.

Motion passed 7-0-0.

D. FY19 Operating Budget Transfers

Director of Finance and Operations Doug Dias is recommending transfers within the FY19 operating budget. A motion was made by Mrs. Matthews, seconded by Chairman Vigeant to approve the recommended transfers.

Motion passed 7-0-0.

E. Superintendent Evaluation

Superintendent Bergeron has provided the committee, via email, with an end of the year summative evaluation. Vice-Chair Bodin-Hettinger reported that all seven committee members have completed their reports and that the overall rating is “proficient”. Mrs. Bodin-Hettinger has compiled the results and will be submitting the results to the Department of Education.

F. Acceptance of Donations and Gifts

Epi-Pens for Schools 2019. Bioridge Pharma Corporation has donated 7 boxes of adult dosage Epi-Pens valued at \$2457.84 for use by school nurses. A motion was made by Mrs. Matthews, seconded by Chairman Vigeant to accept with gratitude the donation from Bioridge Pharma Corporation. Motion passed 7-0-0.

Lifetouch Portrait Studios – Picture Day Commissions. Donations in the following amounts were received from Lifetouch Studios to benefit the students of Marlborough Public Schools: \$1127.67 (Whitcomb), \$1013.31 (Richer), \$1535.57 (Jaworek), \$1285.19 (Kane), and \$344.26 (Early Childhood Center). A motion was made by Mrs. Matthews, seconded by Chairman Vigeant, to accept with gratitude the donation from Lifetouch Portrait Studios. Motion passed 7-0-0.

Middlesex District Attorney donation to All-Nighter. A donation of \$500.00 was received from the Middlesex District Attorney to defray expenses associated with the All-Nighter event. A motion was made by Mrs. Matthews, seconded by Chairman Vigeant to accept with gratitude the donation from the Middlesex County District Attorney. Motion passed 7-0-0.

Kane School consignment buy-back program with Follett. Kane School has received \$49.56 from Follett's buy-back program. A motion was made by Mrs. Matthews, seconded by Chairman Vigeant, to accept with gratitude the donation from Follett. Motion passed 7-0-0.

10. Reports of School Committee Sub-Committees: None

11. Members' Forum:

Mrs. Matthews thanked everyone for a great year, congratulated the 2019 MHS graduates and wished all present a good summer.

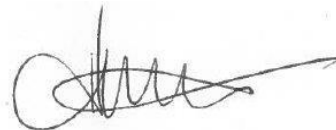
Mr. McLaughlin thanked the Committee and all present for their patience.

Chairman Vigeant thanked the Superintendent and all MPS staff for all of their efforts during the year and for the work that they do.

12. Adjournment:

Motion made by Mrs. Matthews, seconded by Chairman Vigeant to adjourn at 8:40 pm.
Motion passed 7-0-0.

Respectfully submitted,



Heidi Matthews
Secretary, Marlborough School Committee

HM/dm

Approved August 27, 2019