

Work Permits

All students seeking to obtain a work permit must fill out a Work Permit Application.

Link to MA Work Permit Form:

<https://www.mass.gov/service-details/youth-employment-permit-information>

Marlborough High School students: your DOB (date of birth) information is in Aspen; therefore you do not need to bring in proof of your DOB.

Non Marlborough High School students: you must bring in either a copy of your birth certificate or a passport as proof of your DOB. A student ID is not an acceptable proof of DOB. Proof of Residency is also required. An electric or cable bill, rental agreement or bank statement.

Please bring the completed application to the House or Main office.

All students must be present to sign the work permit when issued.

Hours: During the school year: 7:30 AM - 2:30 PM.

Students are encouraged to obtain a work permit before school, during their free period or lunchtime. Late passes are not given out.

Summer hours: 8:00AM - 12:30 PM. Due to work being done in the building over the summer, it is recommended that you call ahead to make sure that the office is available.

Main number 508-460-3500 x 0 Robin Sawyer

x7349 Kelly Russell

x 7451 Julie Campbell